

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held in the Clay
Tawc Centre on 3rd March 2020 at 7.00pm

The Chair welcomed all present to the March meeting of the Parish Council.

Present: Cllr Clarke (Chairman), Cllr Mr N Edmunds (Vice Chair), Cllr Harwood, Cllr Taylor, Cllr Kelsey, Cllr Mrs T Edmunds, Cllr Lodomez. Cllr Howard arrived at 7.10

In Attendance: Lynn Clarke Clerk, Cornwall Cllr Mr F Greenslade.

262/19 Apologies.

Cllr Richards. Apologies approved.

263/19 Declarations of Interest.

None Declared. Cllr Clarke reminded those present that if any other matter arises during the course of the meeting, advice should be sought from the clerk and the Chairman before continuing.

264/19 Public Participation (to include Cornwall Councillors Report).

- a) **Public Participation:** No members of the public present. Cllr Clarke has made several attempts to contact the Doctor's Surgery following the issues raised last month with no success. Cllr Greenslade has been approached by several members of the public enquiring why there is not a sign to show that the building is a doctor's surgery. Both items were discussed. **Action** – Clerk to write to the surgery regarding the complaints received. Cllr Greenslade will write to the surgery regarding signage.
- b) **Cornwall Councillors Report:** Cllr Greenslade provided a written report which circulated to all Cllr's prior to the meeting. No questions were raised from this report. Cllr Greenslade discussed the current situation with the incinerator roof and the matters that arose from the meeting with St Dennis Parish Council, himself and Cornwall Council Highways Department. Cllr Clarke added that the Parish Council are currently collating a list of white lines within the area that require replacement for the Highways Department.
Cllr Clarke asked all Cllr's present if there were any items that Cllr Greenslade could address to Cornwall Council. No items raised

265/19 To adopt the Minutes of the Ordinary Council Meeting held on the 4th February 2020.

Resolved - To approve the Minutes for the 4th February 2020. Proposed by Cllr Mr N Edmunds seconded by Cllr Taylor all in favour.

266/19 To note the minutes from the following meetings and adopt the recommendations therein:

- a) Playing Field Meeting: Items agreed – The cost of the ROSPA Safety Checks, the removal of the category B Trees, the donation of the unused tennis court nets, letters to be sent to all residents, grant application for CCTV.
Recommendations approved – Proposed by Cllr Mr N Edmunds seconded by Cllr Taylor all in favour.
- b) Cemetery meeting: Items agreed – Cemetery tidy day, registration with BRAMM for memorial works undertaken, new section and row markers for the Garden of Rest, phasing out the use of plastic within the Cemetery grounds.
Recommendations approved – Proposed by Cllr Mr N Edmunds seconded by Cllr Kelsey all in favour.
- c) General Purpose, Finance staffing and Audit Meeting: Items agreed - New tender documents, the cleaning contract for the public toilets, website accessibility report. Proposed by Cllr Mr N Edmunds seconded by Cllr Taylor all in favour.

267/19 Matters Arising – Information only.

Clerk advised:

- The office is still waiting for Cllr descriptions to place on the website.
- The quotes for the sandwich boards are nearly complete.

268/19 Clerks Report:

- Two faulty streetlights in Wellington Road have been reported to Cornwall Council.
- Broken water main in Fore Street has been reported to South West Water
- Dog Fouling and littering at Trelavour Downs has been reported to Cornwall Council.
- Broken Glass in School Lane cleared by the School.
- Overgrown area at the top of Hendra Road restricting vision for drivers has been reported to Cornwall Council.

269/19 To agree the dates for the judging of the Good Citizen Award.

Resolved – The judging will take place on Monday the 23rd March at 6.30 pm. **Action** – Room to be booked and sponsors invited to attend.

270/19 To discuss and agree dates for the Annual Litter Pick.

Action – Clerk to liaise with Cllr Howard to confirm the 10th of June and a time convenient with the school.

271/19 Update on the Neighbourhood Plan.

Cllr Mrs T Edmunds is awaiting dates for a meeting with Boscawen CEP.

272/19 To Discuss suitable dates for the next Parish Council Surgery.

Clerk to investigate potential dates in May June or July and liaise with Cllr's to see who is available to attend.

273/19 Update on the 75th Anniversary of V.E, Day Event.

Cllr Clarke is currently awaiting an update from Rev Arthur. The Loose Threads Group are holding an event to make the bunting. Suez have ordered the commemorative badges. Grant has been awarded by the Community Trust and the Working Man's Club are contributing towards the cost. The School Choir have been invited, awaiting response. Further meeting to be arranged with the Working Men's Club.

274/19 To agree the funding of V.E Day Commemorative Coins for the School and engraving at a cost of £261.00 for 300.

Resolved – To purchase the above. Proposed by Cllr Howard seconded by Cllr Taylor all in favour.

275/19 To agree the revised cost of the Playing Field Gate.

The clerk informed that after a discussion with Cllr Clarke, it was felt that the gate originally agreed to be purchased was not sturdy enough for the Playing Field Entrance. **Resolved** – To agree the price of a suitable replacement gate for the entrance at a cost of £191.70. Proposed by Cllr Mr N Edmunds seconded by Cllr Howard all in favour.

276/19 To discuss and agree the setting up of a Crowd Funder Page to help with the cost of CCTV installation.

Resolved – To set up a funding page Proposed by Cllr Taylor seconded by Cllr Mr N Edmunds all in favour.

277/19 Reports from outside bodies.

Cllr Kelsey and Cllr Clarke attended the Clay Area Community Network Panel items discussed:

- The retirement of Imerys Representative and the introduction of the new representative
- Update on the roof damage at the incinerator
- Presentation about the Cornwall Council Licensing Team.
- China Clay 2030 Vision and Action Plan
- Community Network Highways Schemes.
- Neighbourhood Plans
- A30 Link Road
- Climate Change
- Antisocial behaviour

Cllr Kelsey attended a Climate Change Workshop, items covered:

Jan 2019 – Cornwall Council declared climate emergency, wants to be CO² neutral by 2030 which is an ambitious target.

Ideas shared for projects that Town and Parish Council can do to help Climate Change.

The level of renewable energy that Cornwall currently produces.

Main culprits for CO² emissions.

Various Cornwall Council strategies that are currently in place.

278/19 Consultations and surveys received up to time of meeting

None

279/19 Highways and Footpaths Matters

- a) Update on footpaths – The footpath running from footpath 30 to Hendra Heights: Work has been carried out. Cllr Harwood reported broken glass in the same area. **Action** – The office to report to Cornwall Council.
- b) Highways Issues – Report from meeting on proposed traffic restriction schemes circulated to all Cllrs.
Pothole in Trelavour Rd Reported by Cllr Mr N Edmunds. **Action** – The office will report to Cornwall Council.
Cllr Clarke asked all present to report any faded white lines to the office for the list being compiled on behalf of Cornwall Council.

280/19 Grant Requests

Cruse Bereavement Care – Refused as not in our area.

281/19 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Email from Cornwall Council to notify that the position of Cllr is now open to Co-Option.
Letter from Cornwall Council regarding the removal of recycling bins – To be placed on the next agenda.

Email from Cornwall Air Ambulance thanking the Parish Council for their contribution and informing that the target for the new air ambulance has been achieved.

Email from a member of the public regarding the possible installation of a bin in Trerice Terrace – To be placed on the agenda for next month.

The hosting of the Radio Programme “Any Questions” – Currently awaiting reply. To be placed on the agenda for next month if invitation received.

Letter from Biffa regarding a price increase for the collection of waste.

Statement from Santander regarding current value of shares.

Email from Devon & Cornwall Police regarding the provision of a report for the Annual Meeting.

282/19 Financial

- a) To approve February’s payments to creditors as presented to the table.
The payments were accepted. Proposed by Cllr Taylor seconded by Cllr Howard all in favour.

Community Account

CHQ No:	Name	Invoice Number	Cost	Reason
BACS	Central Cleaning	200966	£356.40	Cleaning of Public Toilets
BACS	Duchy Cemeterys Ltd	1912	£375.00	Interment Fee
BACS	Banner	5068211	£21.99	Laptop mouse and black bags
BACS	Duchy Cemeterys Ltd	1913	£65.00	Interment Fee
BACS	Complete Business Solutions	2202387	£152.66	Stationery
BACS	Duchy Cemeterys Ltd	1914	£65.00	Interment Fee
DD	Sage	8853310	£8.40	Payroll software
DD	Google Ireland	3702052885	£8.28	Secure email

DD	Biffa	522T20944	£405.60	Waste Collection
BACS	SeaDog It	3270	£19.95	Hosting Fee
BACS	ClayTAWC	1891	£31.02	Room Hire & Photocopying
BACS	HMRC	N/A	£175.93	Tax & NI
BACS	Wages	N/A	£2,224.44	Staff Costs
N/A	Complete Business Solutions	445334	-£13.07	Credit note- returned mouse
DD	Microsoft	E0300A71G7	£9.48	Software License
DD	Barclays	N/A	£19.60	Account Fee
DD	BT	Q026A9	£145.00	Phone Services
101029	Mr & Mrs Fox	N/A	£116.00	Refund for GOR plot
101030	St Dennis War Memorial Club	Grant issued	£380.00	Funding

Total Spend for February £4,566.68

Playing Field

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Barclays	N/A	£6.00	Account Fee
BACS	Sutcliffe Play Ltd	5818	£575.22	Playing field gate repairs
BACS	Claytawc	1891	£7.50	Meeting
Total			£588.72	

Education

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Barclays	N/A	7.65	Account Fee
100160	Applicant 6	N/A	160.00	Grant stage payment Buss Pass
BACS	Claytawc	1891	0.48	Photocopying
Total			168.13	

b) To approve the bank balances as at 31st January 2020.

Approved proposed by Cllr Howard seconded by Cllr Taylor, all in favour.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**283/19 Confidential items –
Staffing – Resolved**

There being no other business to be transacted the Chairman closed the meeting at
20.50pm.

Signed:

DRAFT